Sara Guy Counseling LLC

QUALITY CARE YOU CAN COUNT ON

HIPAA AUTHORIZATION FOR USE OR DISCLOSURE OF HEALTH INFORMATION
Release of Information (ROI)

This form is for use when such authorization is required and complies with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) Privacy Standards.

Name of Client: _____

Date of Birth: _____

I. My Authorization

I authorize the following using or disclosing party:

Sara J. Guy, M.S, LMHCA of Sara Guy Counseling LLC, saraguycounseling@gmail.com, (623) 910-8492

To use or disclose the following health information: (check one)

☐ - Progress Notes ☐ - Intake Documents ☐ -All Records

☐ -Updates as approved by client regarding my current mental health condition as described below:

_____

The above party may disclose this health information to the following recipient:

Name (or title) and organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

The purpose of this authorization is: (check all that apply)

☐ - Emergency Contact Only ☐ - Continuity of Care

☐ - Other: _____

II. My Rights

I understand that I have the right to revoke this authorization, in writing, at any time, except where uses or disclosures have already been made based upon my original permission. I may not be able to revoke this authorization if its purpose was to obtain insurance. In order to revoke this authorization, I must do so in writing and send it to the appropriate disclosing party.

I understand that uses and disclosures already made based upon my original permission cannot be taken back.

I understand that it is possible that information used or disclosed with my permission may be re-disclosed by the recipient and is no longer protected by the HIPAA Privacy Standards.

I understand that treatment by any party may not be conditioned upon my signing of this authorization (unless treatment is sought only to create health information for a third party or to take part in a research study) and that I may have the right to refuse to sign this authorization.

I will receive a copy of this authorization after I have signed it. A copy of this authorization is as valid as the original.

Signature of Client: _____ Date: _____

III. Additional Consent for Certain Conditions

This medical record may contain information about **physical or sexual abuse, alcoholism, drug abuse, sexually transmitted diseases, abortion, or mental health treatment**. Separate consent must be given before this information can be released.

☐ - I consent to have the above information released.

☐ - I do not consent to have the above information released.

Signature of Client: _____ Date: _____

IV. Additional Consent for HIV/AIDS

This medical record may contain information concerning **HIV testing and/or AIDS diagnosis or treatment**. Separate consent must be given to have this information released.

☐ - I consent to have the above information released.

☐ - I do not consent to have the above information released.

Signature of Client: _____ **Date:** _____

Clinician Signature: _____ Date: _____
Sara J. Guy, MS, LMHCA